

## Question Bank for FYBA Communication Skills

### Question Bank for Assignment

<b>Semester</b>	II
<b>Class</b>	FYBA
<b>Name of the Department</b>	ENGLISH
<b>Paper no.</b>	-
<b>Title of the Paper</b>	Communication Skills in English
<b>Name of the Teacher</b>	Ms.Madhavi Arekar, Dr.Suja Roy, Mr.Praful Bhosale

#### UNIT - I

##### Q.1 A. Antonyms

1. Honest
2. Able
3. Interior
4. Trust

##### B. Synonyms

1. Full
2. Efficient
3. Plenty
4. Tough

##### C. Prefixes

1. Ability
2. Willing
3. Fold
4. Care

##### D. Suffixes

1. Agree
2. Comfort
3. Kind
4. Beauty

##### E. Homophones

1. right
2. Heal
3. Knot

## Unit II- A

Edit the following passages for spelling, punctuation and grammatical errors -

1) There are seven steps which can lead to peak performance. Firstly, have a well balanced life-- work hard but also however, know when and how to relax and enjoy your life. 2ndly, is to choose a career you love since internal satisfaction gives better results and rewards. The next step is to rehearse a task mentally before actually doing it. Lastly compete only with yourself not with others. Another step is not to be a perfectionist but to be a risk taker, and to pursue results and learn from mistakes. High performance never underestimate themselves ;rather they concentrate on their capabilities.

2) There are two types of advertisement. Informative advertisements provide consumer information about the products or services. Advertisements advantage to readers of newspapers and magazines to help to subsidise the prices but raise production costs which in turn increase the price of products. They are especially used when we are purchase new products. The 2nd type are the persuasive one which provide with product information and also to buy them claiming the superiority of their products.

3) Environment pollution is nothing new. It begin when people moved two towns & begin to dispense waste carelessly. These results caused diseases. Laws were passed to control pollution however, they were ineffective. After the Industrial Revolution, pollution have increased. The std of living have gone up but at the cost of the environment.

## Unit II - B

Summarize the following passages giving it a title:

1. One of the best ways to learn a principle is to teach it. If you are a parent, for example, you may want to select one principle per week to teach and incorporate into the lives of your children. Share a story during a meal or at another convenient time, and use the supporting quotes and anecdotes through-out the week to expand and reinforce the principle. Or, if you are a business leader you may want to find ways to integrate the principles into weekly meetings to stimulate team effectiveness. Just as there are individuals who possess Everyday Greatness, so there are teams and organisations that exhibit Everyday Greatness, particularly when compared to organisations and teams whose successes are so short lived. Whatever your role, trust your creativity.

2. The educational philosophy of Swami Vivekananda is a harmonious synthesis between the ancient Indian ideals and modern Western beliefs. He not only stressed upon the physical, mental, moral, spiritual and vocational development of the child but also advocated women education as well as education of the masses. The essential characteristics of the educational philosophy of Swami Vivekananda are idealism, naturalism and pragmatism. In a naturalist view points, he emphasized that real education is possible only through nature and natural propensities. In the form of idealist view point, he insisted that the aim of education was to develop the child with moral and spiritual qualities. In the pragmatist view point, he emphasized the need of Western education of technology, commerce, industry and science to achieve material prosperity. In short, first he emphasized, spiritual, development, then the natural prosperity, after that safety of life and then solving the problems of food and clothing of the masses. Vivekananda considered women to be the incarnation of power. He rightly pointed out that unless Indian women secure a respectable place in this country, the nation can never move forward. The important features of his scheme of female education are, "Make women strong, fear-less, and conscious of their chastity and dignity". He insisted that men and women are equally competent not only in the academic matters, but also in other spheres of life. Vivekananda being a keen observer could distinguish the difference in perception about the status of women in the West and in India. "The ideal women in India is the mother, the mother first, and the mother last.

3. The koala bear of Australia is a living 'Teddy Bear'. It has a thick coat of soft grey fur, a large head, big ears, a black nose, small dark eyes and no tail. The koala is a gentle, defenceless animal. It makes no nest. It simply sits on the forked branches of trees with poor balance, because unlike birds it cannot balance itself with a tail, as it has no tail. It likes to sit on gum trees because their leaves are its staple diet. If it has no leaves to feed on, the koala does not move in search of food. It simply stays where it is and starves to death. This national animal of Australia is given protection by government agencies. Gum trees are planted and protected to ensure a supply of the diet needs of the koala. Road construction in areas which are the natural habitation of koala bears is also strictly prohibited ever since some koala bears, startled by the noise of fast moving vehicles and honking fell off trees and were run over.

### **Unit III -Writing Skills -E-Mails**

1. E-Mail to the local corporator complaining about the hawkers near your building premises.
2. E-Mail to a leading editor of a publishing house to be the chief guest for the release of your college magazine.
3. E-Mail to the proprietor of a leading chain of hotels to sponsor for refreshments at the Annual Cultural fest in your college.

#### **Unit IV - Report Writing**

1. As the Secretary of the NSS unit of your college, draft a report about the various activities conducted in the academic year.
2. Draft an eye witness report of one the major accident that you witnessed in one of the National highways.
3. Draft a newspaper report on inflation and how it is affecting the middle class.

#### **Unit V- Creative Writing**

1. Write an imaginary story of two brothers separated in childhood and how they both meet each other as teenagers.
  2. Create a blog to share your inputs to students appearing for competitive exams.
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