

## **IQAC Meeting held on 29<sup>th</sup> April 2017**

### **Agenda**

- Minutes of the previous meeting to be read and confirmed
- Review of activities completed in academic year 2016-17
- Progress of information gathered about 4<sup>th</sup> Cycle
- Restructuring the IQAC
- Future plans for the academic year 2017-18
- Any other issue with the permission of the Chair

### **Minutes**

- Minutes of the IQAC meeting held on 7<sup>th</sup> March 2017 were read and confirmed
- The outgoing Coordinator Asst. Prof. Subhash G. Shinde presented before the meeting a brief review of the activities and significant events during the year 2016-17. The following significant activities and events were successfully conducted,
  - The NAAC Peer Team Visit to the College for 3<sup>rd</sup> Cycle Re-accreditation on 17<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup> October 2017
  - Award of 'A' Grade Certificate of Re-accreditation with CGPA of 3.10 for a five year period from 5<sup>th</sup> November 2016
  - ISO 9001-2015 Certificate was awarded to the College in July 2016
  - Entry in to Service and Remedial Coaching Schemes of UGC were implemented satisfactorily
  - Certificate Course in Photography conducted in August 2016
  - Certificate Course in Screenwriting was conducted in October 2016
  - Certificate Course in Voice Modulation and Sound Designing was conducted in October 2016
  - Certificate Course in *Modi* Script was started by Department of History in February 2017
  - Started MA in English, MA in Business Economics and two years' integrated MLISc Courses
  - Six students were enrolled for Foundation Course NCC-I which is a new optional subject at FYBCOM and FYBA level
  - Two Days Workshop was conducted in the College campus by the Counseling Cell of the College for the long-term benefit of under-privileged students from Palghar district as an outreach programme of the Cell. This Workshop was organized on 23<sup>rd</sup> and 24<sup>th</sup> September 2016 for enhancing the English teaching skills of selected volunteers trained by Parivartan Mahila Sanstha to help school going children of

rural areas to master English. The Workshop included sessions by language experts on Grammar, Skills, Syntax, Phonetics and Semantics. This was preceded by two visits during the year to Hrave village near Mokhada in Palghar district by Dr. Suchitra A. Naik and other teachers and volunteers of Counseling Cell and NSS. Enrichment lectures were organized for teaching and non-teaching staff

- Dr. V. N. Bedekar Memorial Lecture Series was started during the Centenary year in memory of Founder President late Dr. V. N. Bedekar. Till April 2016 six lectures were conducted.
  - Ten Research Projects were completed by teachers under the Internal Research Funding Scheme funded by the College Management. An amount of Rs. 50,000/- was disbursed during the year
  - Customization of *Koha* library software as per the needs of the College library was completed
  - Started the process of issuing new Smart Identity –cum- ATM cards to students and staff to enable digital payment of fees, etc.
  - For the first time Degree Distribution Ceremony was conducted in the college.
- 
- The I/C Principal and Chairperson of IQAC, Dr. (Mrs.) Suchitra A. Naik along-with two members of IQAC attended the Seminar on 4<sup>th</sup> Cycle at Birla College, Kalyan on 27/03/2017. They informed the IQAC that the NAAC Manuals of Assessment and Accreditation are undergoing revision which is expected to be finalized and notified by NAAC by July/August 2017
  - The I/C Principal also informed meeting that she had submitted few suggestions to the NAAC office for further improvement in the Assessment and Accreditation process as suggested by NAAC
  - Madam Principal informed the committee that the NAAC expects to give emphasis on research, gender equality, environmental awareness and national integration. It was also informed that NAAC was expected to issue revised guidelines for accreditation in July 2017
  - It was decided to restructure the IQAC keeping in view the requirements of the future. For this purpose it was decided to appoint Assoc. Prof. Neeta Pathak as the Coordinator of IQAC who will take charge from the outgoing Coordinator Asst. Prof. Subhash G. Shinde with immediate effect. The Principal and Chairperson formally announced this appointment and the members of the IQAC congratulated Assoc. Prof. Neeta Pathak on her appointment.
  - The new Coordinator was asked to look in to the further restructuring of the Committee as and when required in consultation with the Principal. The possibility of appointing a Deputy Coordinator was also to be explored.

Following future plans were discussed and finalized for the academic year 2017-18,

- To monitor the growth and development of value-added courses in the light of prevailing requirements, including discontinuation of courses wherever required
- Soft-skill development programmes for students to improve placement
- Motivational counseling for students
- Building research skills of First Year and Second Year classes to meet their project requirements of Third Year under revised pattern
- Gender Equality awareness programmes to be held as usual from time to time
- Environmental awareness to be held Green Audit, tree plantation
- Research activities to be strengthened
- Activities to promote National Integration among students
- Continue with the digitization in line with national trends

The meeting concluded with vote of thanks



**Coordinator, IQAC**



**I/C Principal**