

**VPM's K.G. Joshi College of Arts and N. G. Bedekar College of Commerce
(Autonomous), Thane**

Minutes of IQAC Meeting held on Wednesday 27th October 2021

Day and Date: Thursday, 10th October 2021 **Time:** 11 a.m. to 12 Noon

Venue: College Conference Room

Agenda

- 1** Minutes of the last meeting held on 24th July 2021 to be read and approved
- 2** Criteria wise review and action taken report of activities undertaken from 24th July 2021 onwards
- 3** Criteria wise Plan of Action to be undertaken for Second half of Academic Year 2021-2022 in the light of Autonomy
- 4** To place highlights of AQAR 2020-2021
- 5** Any other issue with the permission of Chair
- 6** Vote of Thanks

1. Minutes of the last meeting held on 24th July 2021 were read and approved.
2. Leave of absence was granted to Ms. Kalpana Nayyar, Dr Ms. Shakuntala Singh and Dr Ms. Namita Nimbalkar
3. Criterion wise activities undertaken from 24th July 2021 till the date of Meeting, action taken report and Criterion wise future plan of action were read out by the IQAC coordinator and the same was approved by the Committee.
4. IQAC Coordinator read the highlights of AQAR 2020-2021 and the same was approved by the members.
5. Honourable member Mr. Jayant Kayal appreciated College Magazine 'Yuvashilp'. He raised the issues about Third Year examination schedule, action taken on feedback report as well as credits for value added Course and the same was clarified by the Principal Dr. Suchitra Naik.

6. Honourable member CA Sanjiv Brahme briefed about the Foundation namely, *Garje Marathi* Global Foundation which is working for the upliftment of students. Principal Dr Suchitra Naik instructed to arrange a meeting to discuss the same in detail.
7. Next IQAC meeting was tentatively declared to be held in the last week of February 2022.
8. Vote of Thanks were proposed by Vice Principal Mr. Subhash Shinde

Detail Report of the IQAC meeting held on 27th October 2021 was read out by the IQAC Coordinator

Criteria 1: Curricular Aspects

- Admission process for all the first year approved UG and PG Courses was completed
- As per the circular of University of Mumbai College has increased 10% seats for the first year UG and PG, the same was sanctioned in Governing Body and Academic Council Meeting and informed to University of Mumbai
- Successfully implemented changes made in the first year Course by Board of Studies and approved by Governing Body and Academic Council
- Six Value-added courses, four Bridge Courses, as well as workshops and lectures were conducted by the Departments and Committees during this period
- Feedback policy to conduct structured feedback of syllabus by students, teachers, alumni and employers was framed and uploaded on the website in furtherance of revised structure of AQAR

List of Bridge Courses, Value-Added Courses and courses and activities having direct bearing on employability/ entrepreneurship completed till date

Title	Department	Duration	No of Days	Hours	Class	No. of Students	Teacher In charge
Value Added Course in Performing Art- Theme Based Kathak	Talent Academy	1/9/2021 to 30/9/2021	30	30	Open to all classes	13	Dr Mugdha Bapat

Value Added Course in Literary Skills Enhancement Programme	Talent Academy	Ongoing 14/10/2021	20	30	Open to all	34	Dr Mugdha Bapat
Value Added Course in Electronic Commerce (Building Blocks of New Business Opportunity) (Inhouse)	B.com (Accounting and Finance)	27/9/2021 to 28/10/2021 Ongoing	31	35	Open to all classes	50	Dr Neelam Shaikh
Value Added Course in MBA- A Career Quotient	BMS	8/9/2021 to 4/10/2021	15	30	SY all classes	36	Mr. Nitin Pagi
Value Added Course in 30 Hours NTA UGC NET COMMERCE	B.com (Accounting and Finance) jointly with Department of M.com	1/9/2021 to 12/9/2021	12	30	Open to all PG	16	Dr Vinod Chadwani Dr Rashmi Agnihotri
Value Added Course in Basic data analytics	BMS	28/9/2021 to 20/10/2021	15	34	SY & TY All Classes	18	Ms Mohini Kulkarni
Bridge Course in Basic Mathematics and Statistics	BMS	11/10/2021 to 28/10/2021	15	22	For FYBMS students	75	Mr Nitin Pagi Ms Mohini Kulkarni
Bridge Course in Basic Accounts and Economics	BMS	11/10/2021 to 28/10/2021	15	22 Hours	For FYBMS Class only	47	Mr. Nitin Pagi Ms. Aditi Patgaonkar Ms. Roma Bhogtiani
Bridge Course in Basics in Innovative Financial Services	Department of BCom (Accounting and Finance)	13/10/2021 to 26/10/2021	14	15	Open to all classes	48	Dr Neelam Shaikh

Five days of practical workshop on income tax	Department of Accounts with WICASA of ICAI	16/08/2021 to 20/08/2021	5	10	Open to all	41	Mr Yogesh S. Prasade
Workshops on Technical and Analytical Skills in Finance	Financial Market	24/9/2021 to December 2021 Ongoing		12	Open to all	75	Dr Mrunmayee Thatte
Webinar on the topic of "Marketing Skill required in Digital Era"	Skill Development Committee	6/8/2021	1	2	Open to all classes	140	Dr Archana Prabhudesai
Guest Lecture on Emerging Roles and Career in Fintech Mr. Kartik Swaminathan	Dept. of BCOM (Banking and Insurance)	6/8/2021	1	2	Open to all classes	57	Dr Mrunmayee Thatte
Webinar titled *Art of Financial Blogging Ms. Kirti Sikri	Dept. of BCOM (Financial Markets)	4/9/2021	1	2	Open to all classes	53	Dr Mrunmayee Thatte
Webinar titled, Yes, I want to start of my business Mr. Tejas Dongre	Department of BCOM (Accounting and Finance)	27/9/2021	1	2	Open to all classes	107	Dr Neelam Shaikh
Workshop on Selling etiquettes Mr. Rahul Chauhan	Department of BVOC Sales and Marketing Management	7/10/2021	1	2	Open to all classes	100	Dr Archana Prabhudesai
Bring Out the Best in you for - Global Studentship	PG Enhancement committee in	16/10/2021	1	2	Open to all PG students	59	Dr Anil Dhawale, Dr Rashmi Agnihotri

Ms. Madhavi Mauskar	association with Talent Academy						Dr Mugdha Bapat
Bridge Course in Geography	Geography	3/10/2021 to 12/10/2021	One week	15 hours	FYBA	23	Archana Doifode

Criterion 2: Teaching, Learning and Evaluation

- Online regular lectures of all first year as per time table started which recently shifted to dual mode.
- As per the recent guidelines of Government of Maharashtra and university of Mumbai arrangements for offline lectures for all UG and PG classes were made and smooth functioning of the same is secured.
- Examination Committee conducted orientation program for smooth conduct of Internal Examination and submission of internal marksheets.
- Successfully completed internal examination and collection of assignments of final year and second year.
- To make students aware about stringent punishments about using unfair means awareness video is prepared and circulated amongst students on official WhatsApp groups.
- Regular and ATKT Examination of SEM III and SEM V is in progress. ATKT examinations of SEM II and IV were completed.
- In the light of effective examination management online supervision for Second Year and Final Year of UG Examination by the teachers is in process.
- Induction Program for first year as well as Post graduation students was conducted in the month of October.
- Library orientation and Activity based committee orientation session was organised for all students.
- A format is prepared to submit Academic Year planning by Departments and Committees and mentoring in the light of Autonomy and revised format of AQAR
- The college played an important role as a Lead college of the cluster, Thane. Meeting with regard to the exam modalities and conduct of college exams as per the directions and guidelines of University of Mumbai was held in college. Dr Sammer Kulkarni Director for Innovation, Incubation and Linkages at University of Mumbai was

special invitee for the same. He guided the Audience about starts ups and establishment of E-Cell

Criterion 3: Research, Consultancy and Extension Research initiatives undertaken

- Published research papers invited on the theme Pedagogy of post -Covid World in ISSN No. Peer Reviewed Journal in collaboration with Management Guru: Journal of Management Research from Sharayu Prakashan
- Initiated process for Internal Minor Research Proposals
- Organised valedictory ceremony of the course on Research Methodology titled, Certificate Course on Research Methodology and Academic Writing
- Research papers of three teachers including Principal Dr Suchitra Naik, Dr Priyamvada Tokekar and Mr Narayan Barse published in UGC CARE listed journal titled, Marathi Samshodhan Patrika, October, November, December 2021, Issue 1 ISSN 0542-6421 UGC NO. 129
- Dr Vimukta Raje from Department of BAMMC was awarded prestigious Swami Swarupanand Award by University of Mumbai for her Ph.D. Thesis titled
'समर्थ रामदासांच्या वाङ्: मयीन विशेष एक शोध

Extension activities undertaken

Sr. No.	Topic	Date	Guest	Nature of Activity
1	NSS UNIT Fit India Run	5/9/2021	---	Fit India Run 20 NSS Volunteers
2	NSS Unit Cleanliness Drive	2/10/2021	---	Cleanliness Drive in College Campus
3	DLLE Cleanliness Drive	2/10/2021	---	Cleanliness drive at nearby areas of college (Cidco bus stand, Koliwada, Station Road) and college campus.

Criterion 4: Infrastructure and Learning Resources

- As an initiative to save energy earlier lights were replaced by 380 LED lights where ever necessary

Criterion 5: Student Support and Progression

Sr. No.	Activity	Date	Nature	Participation
1	Department of Political Science as pre conference activity organised inter-class PPT competition elimination round for our College Students	14/8/2021	PPT Presentation on the topic Women Political Leadership: Global to Local Challenges and Opportunities	15
2	Department of Commerce in association with ICSI Thane Chapter	17/8/2021	Seminar on Career Prospects as a Company Secretary for the students of SYBCOM Speakers for the seminar, CS Yatin Pandit (Treasurer, ICSI Thane Chapter) and Ms. Kavita Chavan (Assistant Director, ICSI Thane Chapter)	60
3	Department of Philosophy, in association with Department of Psychology	21/8/2021	Guest lecture on Albert Bandura and his contributions in the field of the social psychology Prof. Surabhi Khare, Department of Psychology	59
4	Gymkhana and Sports Committee	29/8/2021	National Sports Day Celebration Guest Lecture on the topic: Importance of Sports and Fitness During Pandemic Mr. Minesh Koli	419 views till 30th August

5	Department of Accountancy	29/8/2021	The Inauguration of Accountancy Museum CA Manish Gadia President of ICAI – CA Nihar Jambusaria	
6	Skill Development Cell and Department of B. Voc. In Sales and Marketing Management	4/9/2021	Webinar on Chhatrapati Shivaji Maharaj: A Management Guru Hon'ble Vice Principal Prof. Subhash Shinde Sir and Shri Sachin Upadhye	100
7	Department of BCom (Accounting and Finance)	8/9/2021	Webinar titled Cryptocurrency and Bitcoin Mr. Sandeep Sahasrabuddhe	224
8	Department of Accountancy in collaboration with Thane branch WICASA	8/9/2021	Guest lecture on “Innovate or Evaporate -- CA Jay chhaira	200
9	Department of BMS	7/9/2021	Guest lecture on “Applications and Importance of Data Analytics in the Field of Commerce and Business by Ms. Preeti Pandhu	105
10	Department of Psychology and Counselling Cell	16/9/2021	Guest Lecture on Suicide Prevention Dr Nilesh Shah	100
11	Department of BVOC Sales and Marketing Management	21/9/2021	Guest Lecture on Decision making is an Art by Mr. Anuj Yadav	70
12	Talent Academy in Collaboration with Swanand Kala Prasarak Sanstha	25/9/2021	Swaranjali – A Kathak Dance Programme on the theme Krishna – Sakha Ubhya Aayushyacha (कृष्ण – सखा उभ्या आयुष्याचा) By Nriyalankar Mrs. Swati Kolle along with 13	147

			students* of our college	
13	Department of Philosophy	25/9/2021	Guest lecture on Applications of logic in day-to-day life Asst. Prof. Ms. Ruta Vaity	43
14	Department of Hindi	27/9/2021	Celebration of Hindi Divas Dr Jayaprakash Kardam	80
15	Department of Political Science	2/10/2021	Screening of a movie Gandhi released in 1982, Directed by Richard Attenborough	61
16	Gymkhana Committee	9/10/2021	One Day Sports Seminar	210
17	Department of Psychology and Counselling Cell	10/10/2021	Celebration of Mental Health Day Posters made were circulated amongst students	
18	Department of Business Law and Department of BVOC Sales and Marketing Management	9/10/2021	Guest lecture on Law of Contract - Theory and Practice Adv. Rajeshwari Balajiwale	100
19	Department of Psychology and Counselling Cell	13/10/2021	Nurturing Mental Health Everyday Dr Shailesh Umate	100
20	Department of Philosophy	23/10/2021	Guest lecture on Saints of Maharashtra by Prof. Dr Shridhar Akashkar	40
21	Department of Library and Information Science	15/10/2021	Guest Lecture on <i>Vachanachi Aanadyatra</i> by Mr. Pravin Davane	250
22	Department of Mass Media Advertising and Journalism	25/10/2021	Guest Lecture on Cyber Addiction by Asst. Prof. Ms. Surabhi Khare	39

B.Voc. (Marketing and Sales management) initiated for internship 10 students with IIDE

Criterion 6: Governance, Leadership and Management

- Received letter from NAAC for extension of validity of accreditation period up to 31/12/2026 due to transition to Autonomous college
- The college played an important role as a Lead college of the cluster, Thane. Meeting with regard to the exam modalities and conduct of college exams as per the directions and guidelines of University of Mumbai was held in college. Dr Sammer Kulkarni Director for Innovation, Incubation and Linkages at University of Mumbai was special invitee for the same. He guided the Audience about starts ups and establishment of E-Cell
- The College has launched its own YouTube Channel, JBC ACADEMICS
- YCBA (Yoga Certification Board, Aayush); Yoga Certificate Course for administrative staff was successfully conducted during April to August 2021.
- College successfully coordinated UGC HRDC University of Mumbai Online Orientation Program scheduled from 19th July to 7th August 2021.
- Organised Pro Quest Online Training Program by Mr. Srijit S. on the topic namely 'Training and Consulting Partner EMEAI'.
- Organised Four Day Workshop on 'Perceiving AQAR and SSR in the light of Autonomy' from 1st to 4th September 2021 conducted by Dr Deepak Nanaware, Founder member of IQAC Cluster
- As an Institutional Social Responsibility Swaranjali – A Kathak Dance Live Programme on the theme Krishna – Sakha Ubhya Aayushyacha (कृष्ण – सखा उभ्या आयुष्याचा) was screened on zoom platform for Students under 'Mission DATE RAHO' (an initiative undertaken by the college for students seriously impacted by Covid-19 pandemic) and for Old Age Home at Thane and Nagpur in collaboration with HelpAge India on 25/9/202.
- As an Institutional Social Responsibility Department of BAF conducted DSR – Activity on Digital Booking for Vaccination with the support of SYBAF students. 11 students supported 62 people in their nearby places in booking their slots for Vaccination.
- As a part of Institutional Social Responsibility Department of Business Law, Department of Foundation Course and Department of B.Voc. Sales and Marketing Management celebrated International Older Persons Day in Collaboration with

HelpAge India. The theme for the same was 'Build Back Better for Elders' 489 students took the pledge for elderly care

- College signed MoU with Swanand Kala Prasarak Sanstha, Thane to facilitate in learning dance related skills
- College also signed MoU with Pro Wisdom to impart employability enhancement skills
- Successful in publishing research papers invited on the theme Pedagogy of post - Covid World in ISSN No. Peer Reviewed Journal in collaboration with Management Guru: Journal of Management Research of Sharayu Prakashan
- College has been appointed as Lead College for Thane Taluka cluster for the Mission Yuva Swasthya, initiated by Higher and Technical Education Department of Maharashtra Government for Vaccination of College Students (Age 18+) from 25th October till 2nd November 2021. The same was inaugurated in collaboration with Government of Maharashtra and Thane Municipal Corporation by Honourable Mayor, Thane. Our students as well as outsiders are taking benefit of the same.
- Under Student welfare fund college gifted New Smartphone to Ms. Gauri Thorat, SYBA student to facilitate attending Online lecture on 28/9/2021
- Dr Vinod Chandvani was awarded with NSS Karmveer Award by Krish Foundation on NSS Foundation Day 24/9/2021
- Library and Information Science co-ordinator Shri Narayan Barse was felicitated on 26/9/2021 for creating awareness amongst Youth about health management through cycle.
- NCC Army Girls unit conducted CATC 526 in our college with collaboration of one Maharashtra Girls Battalion NCC from 27/9/2021 to 6/10/2021. Around 400 girls cadets participated in the camp.
- Administrative staff attended workshop jointly organised RUSA and M.A.S. Garware College of Commerce Autonomous Pune from 28th to July 30th 2021
- Released College Magazine Yuvashilp 2020-21
- Initial meeting with Garje Marathi Foundation was organised to know the working core areas
- Data collection for submitting AQAR 2020-2021 was initiated and data procession is in progress

Criterion7: Institutional Values and Best Practices

- As an initiative to save energy around 380 LED lights are installed
- As pre conference activity forthcoming National Conference of Department of Political Science on Women Political Leadership: Global to Local Challenges and Opportunities Students' Forum conducted Character Biopics Presentation Competition. Total Participant 19
- WDC organised Jagruti-An Awareness program on Sexual Harassment of Women at Workplace- POSH Act on 9/10/2021 Total participant 98
- Dr V. N. Bedekar Memorial Lectures Details

Lecture Series	Speaker	Topic	Date
31	Renowned Actor, Director and Producer, Shri Sachin Pilgaonkar	हाच माझा मार्ग	24/9/2021

Action Taken Report

Proposed Plan of Action at last meeting held on 24 th July 2021	Action
To upload Syllabus, POs, PSOs and COs on website.	Uploaded
To supervise execution of approved Value added and Bridge Courses	In process
To execute of internal examination to be conducted and to ensure assignments and projects are collected by all the Departments.	Completed
To ensure Students Satisfaction Survey Report is analysed and uploaded on website.	In Process
To envisage Research Policy and upload the same on website.	Completed and uploaded on website
To form Research Advisory Committee and Ethics Committee	Drafted and uploaded on website
To publish research papers in collaboration with various Publishing Houses in Peer	We are successful in publishing research papers invited on the theme Pedagogy of

Reviewed Journal with ISSN Number.	post-Covid World in ISSN No. Peer Reviewed Journal in collaboration with Management Guru: Journal of Management Research from Sharayu Prakashan
To initiate our own ISSN No. Multi-disciplinary Journal	In pipeline
To allocate well Equipped classroom for Psychology.	In Process
To allocate separate classroom for B.Voc. Course.	Completed
To initiate Competitive Examination guidance centre with reference to MPSC.	In process Our students along with, in charge teacher are associated with Career Katta an initiative by Maharashtra Information Technology Support Centre (MITSC) to encourage students to take up careers possible through competitive examinations and to develop entrepreneurship among youth
To establish E- Cell	Established
To organise Women Entrepreneurship Workshop under E-Cell	Planned it in next semester
To decide and finalise dates of College Festivals to be held in Second Term as per prevailing conditions.	December 1 st Week Navrang- College Annual Festival December 2 nd Week Chrysalis- Self Finance Academic fest January last week Gandharv – Intercollegiate Cultural Fest
To organise FDP to orient teachers to achieve Autonomy related goals	Organised
To hold Statutory Body Committee meetings- Anti-Ragging and Student Redressal Grievance Cell	Completed
To make efforts towards smooth functioning of Autonomy.	Continued. Meetings of HoD and Committee chairpersons were conducted
To monitor execution of learning through SWAYAM	Total 253 students are registered and 3 out of them will be appearing for final examination to get the SWAYAM

	Certificate
To encourage administrative staff to attend workshops on quality enhancement	In process
To continue with Yoga Certificate Course for administrative staff with Yoga Certification Board <i>Ayush Mantralay</i> .	Completed
To continue with free Vaccination Drive.	College has been appointed as Lead college for Thane Taluka cluster for the Mission Yuva Swasthya, initiated by Higher and Technical Education Department of Maharashtra Government for Vaccination of College Students (Age 18+) from 25th October till 2nd November 2021. The same was inaugurated in collaboration with Government of Maharashtra and Thane Municipal Corporation by Honourable Mayor, Thane. Our students as well as outsiders are taking benefit of the same.
Gender Policy, Green Policy to be prepared.	In process
To take more initiatives to facilitate learning process of <i>divyangajan</i> .	In Process
To complete any of the Audit namely, Green Audit, Environmental Audit and Energy Audit.	As per an opinion of the experts from IQAC Cluster we will be doing Audits in the academic year 2023-24

3 Criterion wise Plan of Action to be undertaken for current academic year in the light of Autonomy

Criterion 1: Curricular Aspects

- To monitor successful completion of internal examination for the first year in tune with the changes brought in the Autonomy
- To encourage courses focusing on life skill development
- To execute approved Value- added Courses
- To execute structured feedback on syllabus by students, teachers Alumni and employers in the of autonomy and revised structure of AQAR
- To monitor new PG Programs

- To initiate efforts to allow interdisciplinary elective courses amongst existing courses in the institution without affecting current system and workload and credits.

Criterion 2: Teaching, Learning and Evaluation

- To improve upon efforts to identify slow and advanced learners
- To organise program to orient teachers about mapping PO's, PSO's, and CO's

Criterion 3: Research, Innovations and Extension

- Arranging Meetings with Advisory Committee and Ethics Committee
- Workshop on Scopus/UGC CARE Journal Publication
- To Collect and Shortlist of Internal Minor Research Proposals at College level and arrange interview for the selected candidates
- To organise workshop on Research Methodology in Humanities as well as for commerce

Criterion 4: Infrastructure and Learning Resources

- To subscribe and create Knimbus Digital Library E-Book Portal that will address the points of library services. This single platform can get all UG and PG Curriculum Books. It will be important hub for academic and research contents
- To renew the ProQuest Database for the next financial year
- To promote quality research culture library has decided to subscribe Scopus database.
- To state-of-the-art Psychology Laboratory.
- College has planned for better outdoor sports facilities

Criterion 5: Student Support and Progression

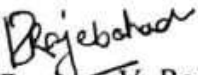
- To organise programs to build soft skills
- To organise programs to strengthen life skills like Health and Hygiene, Yoga etc.
- To organise activities for creating awareness of trends in Technology


Criterion 6: Government, Leadership and Management

- To continue efforts towards smooth functioning of Autonomy.
- To organise programs to orient teachers to achieve Autonomy related goals
- To monitor modalities with respect to MoU in pipeline
- To encourage teachers to write in UGC CARE (Consortium for Academic and Research Ethics) and SCOPUS Journals
- To continue monitoring execution of learning through SWAYAM
- To institutionalise welfare schemes for Students, teachers and supporting staff
- To make necessary arrangements to start offline lectures as per guidelines of Government and University of Mumbai in consideration of COVID pandemic
- To continue with Vaccination drive in collaboration with Government of Maharashtra and TMC

Criterion 7: Institutional Values and Best Practices

- To prepare Green Policy
- To Erect flex boards both in English and regional language of Preamble and Fundamental Duties of Indian constitution to create awareness among students
- To display of various signages for proper directions on the campus for outsiders as well to facilitate *Divyangjan*


Dr. Pradnya V. Rajebahadur
IQAC Coordinator


Dr. Suchitra A. Naik
Principal and Chairperson IQAC