

**VPM's K.G. Joshi College of Arts and N. G. Bedekar College of
Commerce, (Autonomous) Thane**

IQAC Meeting

Date: 24th July 2021 **Time:** 10.00 a.m. **Venue:** Conference Room

Agenda

- 1 Minutes of the last meeting held on 13th May 2021 to be read and approved
- 2 Criteria wise review of activities undertaken from 13th May 2021 onwards
- 3 Perspective Plan for next five years to be read and approved
- 4 Criteria wise Plan of Action to be undertaken for Academic Year 2021-2022 in the light of Autonomy
- 5 Any other issue with the permission of Chair
- 6 Vote of Thanks

Minutes of Meeting:

Proceedings

1. Minutes of the last meeting held on 13th May 2021 were read and approved
2. Leave of absence was granted to Ms. Kalpana Nayyar, Dr Sagar Thakkar, Dr Ms. Shakuntala Singh and Dr Ms. Namita Nimbalkar
3. Criterion wise activities undertaken from 13th May 2021 till the date of Meeting were read out by the IQAC coordinator and the same was approved by the Committee
4. Perspective Plan for next five years read by IQAC Coordinator and the same was approved
5. Honourable member CA Sanjiv Brahme briefed about the Foundation namely. *Garje Marathi* Global Foundation which is working for upliftment of students. Principal Dr Suchitra Naik instructed to arrange meeting to discuss the same in detail.
6. Vote of Thanks were proposed by Vice Principal Mr. Subhash Shinde

Detail Report read out by the IQAC Coordinator on 24/7/2021

Criterion 1: Curricular Aspects

- As per the requirement of Autonomy, Syllabi of all the subjects were reframed.
- Program Outcomes, Program Specific Outcomes and Course Outcomes were prepared as per the requirement and the same have been approved by the Board of Studies of respective subjects.
- Bridge Courses and Value Added Courses were suggested and the same were approved by the Board of Studies of respective subjects.
- Obtained permission for MA in three subjects namely, History, Psychology and Entertainment Media and Advertising.

• List of Bridge Courses and Value Added Courses completed till date

Title	Department	Duration	No of Days	Hours	Class	No. of Students	Teacher In charge
Value Added Course 'Skill Enhancement Course for Commerce Students'	Accountancy	1/6/2021 to 14/6/2021	14 days	36	Commerce Stream	227	Asst. Prof. Yogesh Prasade
Bridge Course English Literature	English	22/5/2021 to 29/5/2021	One Week	10	FYBA	33 students and 6 Teachers	Dr Pramod Kharate
Value Added Course 'Basics of Community Services'	DLLE, NSS in Collaboration with University of Mumbai and MGNCRE	15/6/2021 to 6/7/2021	Three Weeks	32	DLLE AND NSS	60	Dr Sangeeta Mohanty and Asst. Prof. Shivaji Naik

Criterion 2: Teaching, Learning and Evaluation

- Successfully completed all final year examinations of all UG classes and PG classes examinations are in progress.
- In the light of effective examination management, online supervision for final year UG Examination were conducted by teachers.

- The college played an important role as a Lead college of the cluster, Thane.
 - Admissions for SY and TY Classes were completed and online Teaching Learning process is continuing on G- Suit platform due to prevailing COVID pandemic
 - Academic Calendar is prepared.
 - Student Satisfaction Survey on overall Institutional Performance was obtained
 - Received permission for SWAYAM Local Chapter under National Coordinator NPTEL (National Program on Technology Enhanced Learning) Dr Mr Sagar Thakkar is appointed as coordinator for the same.
- Initiated the enrolment for Courses namely, Body Language - Key to Success, Gender Justice and workplace security, Developing Soft Skill and Personality, Strategic Communication for Sustainable Development, Great Experiments in Psychology, Consumer Psychology, Business and Sustainable Development, Innovation, Business Models and Entrepreneurship, Corporate Finance and Understanding Design. Enrolment status till date is 405 learners.
All are updated on website.

Criterion 3: Research, Consultancy and Extension Research initiatives undertaken

- To avoid publication of research in Predatory journals the College initiated policy to check credentials of journals beforehand.
- Workshop on Essential Statistics, Excel and SPSS (Dept. of Economics) was conducted from 24th May to 28th May 2021. Total 26 participants were attended the same.
- Participation in *Avishkar* Research Convention 2021. Our six projects (3UG and 3PG) were selected and College received two Consolation Prizes under UG Humanities and Arts Category.
- 6th Months Course on Research Methodology and Academic Writing, having 12 Credits is ongoing. (January to August 2021)

Extension activities undertaken

Sr. No.	Topic	Day and Date	Guest	Nature of Activity
1	Pulse Polio Drive in collaboration with Ayurvedic Kendra Thane Municipal Corporation	27/6/ 2021	---	Pulse Polio Drive 17 Cadets
2	International Yoga Day (NCC Naval Unit and NCC Army Girls)	21/6/2021	<i>Ambika Kutir</i> Yoga	Guest Lecture Workshop 55 Cadets, 2-teachers and 3-Yog Instructors
3	International Yoga Day (Vivekananda Study Circle)	21/6/2021	Mr.Hanumantrao	Workshop, Guest Lecture 104-Students and 49-Teachers

- College teachers from Department of Psychology and Department of Hindi assisted RADHE, Disaster and Education Foundation in framing and translating mental health questions as well as helped for wide circulation of questionnaire on Self Immunity Check.

IQAC Initiatives and Suggestions

- To initiate E- Cell. (Entrepreneurship Cell)
- To prepare and upload Research Policy and Ethics Policy.

Criterion 4: Infrastructure and Learning Resources

- Suggestions for necessary maintenance of infrastructure.
- To allot well equipped Classroom for Psychology.
- To add new Library Resources.

Criterion 5: Student Support and Progression

	Activity	Date	Nature		Participation
1	Online Creative Skill Workshop Offered 11 different Courses	9/6/2021 to 13/6/2021	1 Painting	19	511
			2 Rangoli	19	
			3 Digital Communication	58	
			4 Email Etiquettes	53	
			5 Crypto currency	71	
			6 Paper Flower Making	14	
			7 Cake Making	59	
			8 Logo Design	59	
			9 Calligraphy	63	
			10 Basic Banking and UPI	54	
			11 Chocolate Making	28	

2	Mission Date Raho		A survey initiated in order to reach College Students in the Pandemic to understand their difficulties and help them in all appropriate ways. It revealed following results on following aspects Death in the immediate family 16 Jobs affected 285 Job Affected and 44 set back due to COVID Inability to 12 express difficulty	357
3	International Yoga Day (NCC Naval Unit and NCC Army Girls)	21/6/2021	Workshop, Guest Lecture <i>Ambika Yoga Kutir</i>	55 Cadets, 2 teachers and 3 Yoga Instructors
4	International Yoga Day (Vivekanand Study Circle)	21/6/2021	Workshop, Guest Lecture Mr.Hanumantrao	104 Students and 49 Cadets
5	<i>Rashtriya Vachan Din</i>	19/6/2021	Reading of selected piece from different types of literature	25 +
6	Bank Nationalisation Day	19/7/2021	Theme Digital Transformation – A Financial Innovation Poster Making Competition on Green Banking, Artificial Intelligence, UPI Quiz Competition	51
7	Tribute to the Tragedy King DilipKumar	22/7/2021	Guest Lecture on Dilip Kumar: A Legendry Actor Shri Mahendra Teredesai Followed by screening of Film Madhumati	243

8	Celebration of <i>Garupournima</i> by Surge –Past Students' Association	23/7/2021	Guest Lecture by Deepak Murdeshwar Former Coordinator of Self Finance Courses Joshi Bedekar College Thane
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Criterion 6: Governance, Leadership and Management

- The college played an important role as a Lead college of the cluster, Thane.
- Budget for Academic Year 2021-2022 in the light of Autonomy was submitted and approved in Finance Committee Meeting.
- YCBA (Yoga Certification Board, Aayush); Yoga Certificate Course for administrative staff is in progress.
- Two supporting staff were attended 3-day Workshop on Participation and Contribution of Supporting Staff in Higher Education organised by RUSA, Maharashtra and Bhavans College, Chaupati Mumbai.
- Specific format is prepared to submit Academic Year planning by Departments and Committees.
- Organised Pro Quest online Training Program by Mr. Srijit S. on the topic namely 'Training and Consulting Partner EMEAI'.
- As an Institutional Social Responsibility College teachers voluntarily contributed Rs. 62,653/- for the initiative 'Bal Jatra' by Mahila Parivartan Sanstha.
- College in association with RUSA, Maharashtra and RADAV College (Autonomous) Bhandup successfully conducted One Week FDP on 'National Education Policy in Higher Education: Context and Perspectives'. Total 233 teachers including Principals across Maharashtra participated in the same.
- College is coordinating ongoing UGC HRDC University of Mumbai Online Orientation Program scheduled from 19th July to 7th August 2021.
- Vaccination Drive initiated by Management was well responded by College and total 13 teachers and relatives and 11 supportive staff benefitted by the same.

IQAC Initiatives and Suggestions

- Preparation of AQAR 2021-2022 in the light of new AQAR has started.
- Criteria Heads meeting initiated to plan the activities for Academic Year 2021-2022 in the light of Autonomy.

Criterion7: Institutional Values and Best Practices

- *Shivswarajya Din* was observed on Sunday 6th June 2021 as per the guidelines of Government of Maharashtra
- Dr. V. N. Bedekar Memorial Lectures Details

Lecture Series Number	Speaker	Topic	Date
29.	Dr Uma Shankar	The Secret of Spiritual Growth: Faith and Devotion	22/5/2021
30.	Proposed lecture by Shri Kiran Purandare	जावे पक्ष्यांच्या गावा	29/7/2021

As mentioned earlier Yoga Divas was celebrated by Vivekananda Circle as well as NCC Unit.

Proposed Plan of Action presented at last meeting held on 13/5/2021 and Action Taken report was read and approved.

Proposed Plan of Action at last meeting held on 13/5/2021	Action
Review of Value Added, Bridge Courses etc. and Centralising the feedback mechanism for all these courses.	Conducted
Structural Audit	Received the Report
Executing Autonomy in various aspects of curriculum by implementing suitable changes in the curriculum	Implemented and Approved in Board of Study, Academic Council and Governing Body Meetings
Evaluation Pattern to be modified (60:40)	Modified and approved in Board of Study, Academic Council and Governing Body Meetings
Initiating the process of Research centre in Commerce	In process at University Level
Initiating a research course programme in Commerce and Management	In process of Planning
Upgradation of software, for smooth and fair conduct of online examinations and declaration of results	In process

New software to be implemented in order to facilitate complete online payment of fees.	Implemented
ISR and DSR activities to be continued	<i>Mahila Parivartan Sanstha, HelpAge India, Mahatma Gandhi National Council for Rural Education (MGNCRE)</i>
Digital Documentation of Feedback mechanism to be strengthened	In progress
Providing need based Value added certificate courses and bridge courses for students	Conducted by DLLE, Dept. of Accountancy
E- content development	Initiated

3 Criterion wise Plan of Action to be undertaken for current academic year in the light of Autonomy

Criterion 1

- To upload Syllabus, POs, PSOs and COs on website.
- To supervise execution of approved Value added and Bridge Courses.

Criterion 2

- To supervise execution of internal examination to be conducted and to ensure assignments and projects are collected by all the Departments.
- To ensure Students Satisfaction Survey Report is analysed and uploaded on website.

Criterion 3

- To publish research papers in collaboration with various Publishing Houses in Peer Reviewed Journal with ISSN Number.
- To envisage Research Policy and upload the same on website.
- To form Research Advisory Committee and Ethics Committee.
- To initiate our own ISSN No. Multi-disciplinary Journal

Criterion 4

- To allocate well Equipped classroom for Psychology.
- To allocate separate classroom for B.Voc Course.

Criterion 5

- To initiate Competitive Examination guidance centre with reference to MPSC.
- To establish E- Cell.
- To organise Women Entrepreneurship Workshop under E-Cell.
- To decide and finalise dates of College Festivals to be held in Second Term as per prevailing conditions.

